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Multi-factor Authentication

Maximus 1.0

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Introduction:

As there are so many ways to hack and bypass password authentication, multi-factor authentication is critical for account security.

What is Multi Factor Authentication?

Multi-factor authentication is when you safeguard your account with multiple factors or locks, adding an extra layer of security. A factor is divided into three groups in this context:

- Knowledge of the users (e.g., password)
- Something that belongs to the user (e.g., phone)
- Biometric characteristics (e.g., fingerprint)

To be properly protected by multi-factors, your account must require at least 2 locks before granting access. Maximus offers below authentication methods:

- Email

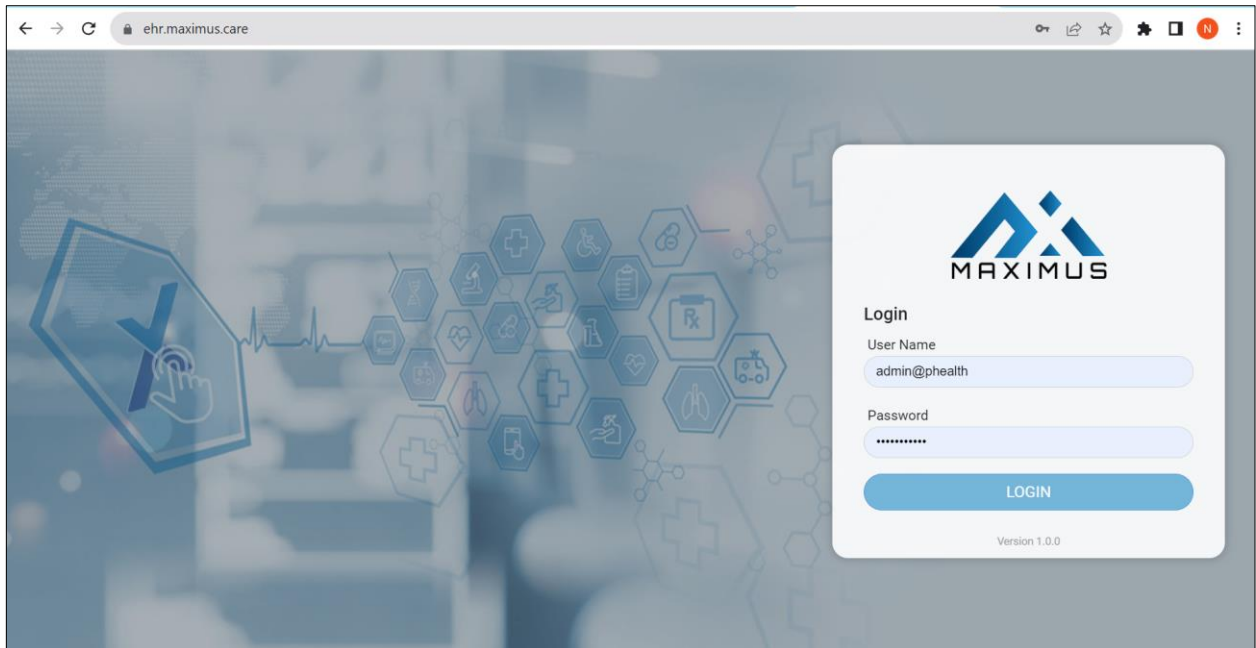
In this document, we will show you how to use Email authentications on Maximus.

The health IT developer identifies the encryption algorithm and hashing algorithm to be used to send/receive secure messages.

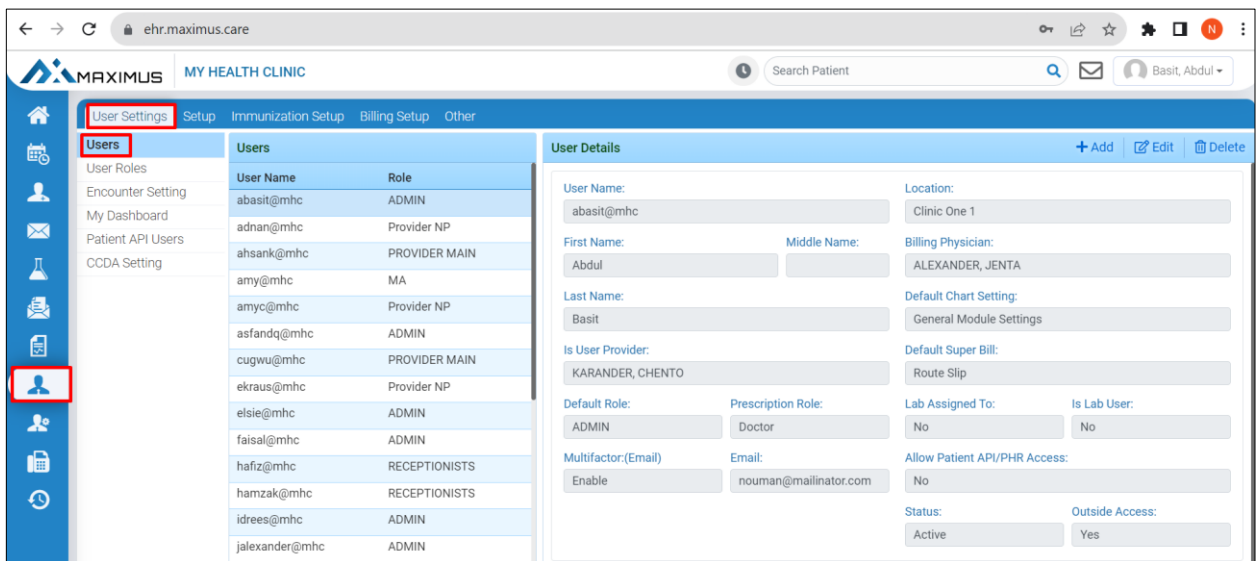


Steps:

1. Login to Maximus using valid credentials.



2. From the side menu Click on **Admin setting**, then go to **User settings**.
3. Click on Users, it will show the list of Users. Here logged-in users can view details of users or add a new user by clicking on **+Add**.





- To enable **Multi Factor** for a user click on the user from the list and click on Edit option. Check Multifactor is enabled.

The screenshot shows the 'User Details' form for user 'abasis@mhc'. The 'Multifactor:(Email)' field is highlighted with a red box and set to 'Enable'. Other fields include User Name, Location, First Name, Middle Name, Billing Physician, Last Name, Default Chart Setting, Is User Provider, Default Super Bill, Default Role, Prescription Role, Lab Assigned To, Is Lab User, Allow Patient API/PHR Access, Status, and Outside Access.

Email Authentication:

If you choose Email authentication method, you will receive a verification code on your registered email.

As soon as you verify your identity, you will be able to login to the Maximus EHR Software.

The screenshot shows the 'User Details' form for user 'abasis@mhc'. The 'Multifactor:(Email)' field is highlighted with a red box and set to 'Enable'. The 'Status' field is also highlighted with a red box and set to 'Active'. Other fields include User Name, Location, First Name, Middle Name, Billing Physician, Last Name, Default Chart Setting, Is User Provider, Default Super Bill, Default Role, Prescription Role, Lab Assigned To, Is Lab User, Allow Patient API/PHR Access, Status, and Outside Access.



Verification code entry screen.

